



Thursday, December 3, 2020

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on December 3, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:30 am.

MINUTES

Present:

Chair:	B. Unger	Village of Gold River
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	N. Anderson	Cortes (Area B)
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	M. McCollum	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area ‘D’)
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
Alt. Directors:	K. Dahl	City of Campbell River
	S. Poulsen	Village of Sayward
	C. Evans	City of Campbell River
	A. Bissinger	Town of Comox
	S. Sullivan	Village of Cumberland
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

ATTENDANCE:

Director Unger, as Chair of the Strathcona Regional District Board, assumed the role of presiding member.

With the exception of Chair Unger and Director Leigh, all board members participated in the meeting by electronic means.

Also in attendance was K. Douville, CVRD.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

B. Leigh/J. Colborne: THAT the agenda be approved as presented.

208

Carried

IN-CAMERA MEETING:

B. Leigh/W. Cole-Hamilton: THAT the board adjourn to an in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

A. Hamir/G. Whalley: THAT the Comox Strathcona Waste Management Board minutes dated September 10, 2020 be adopted.

208

Carried

PETITIONS AND DELEGATIONS:

CONVERTUS GROUP, CIRCULAR WASTE BC

B. Unger/J. Colborne: THAT the information presented via electronic means by Michael Leopold and Sean Kawakami, Convertus Group, Circular Waste BC, regarding organic waste processing and diversion, facility optimization and risk mitigation and alternative options for progressive organic waste management from residential, industrial, commercial and institutional sources be received.

208

Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

C. Cornfield/W. Cole-Hamilton: THAT the minutes of the Comox Strathcona Waste Management Advisory

Committee meeting held November 19, 2020 be received.

208

Carried

COMOX STRATHCONA SOLID WASTE ADVANCED TECHNOLOGY SELECT COMMITTEE

J. Colborne/C. Evans: THAT the minutes of the Comox Strathcona Solid Waste Advanced Technology Select Committee meeting held November 12, 2020 be received.

208

Carried

2021-2025 PRELIMINARY FINANCIAL PLAN – CSWM SERVICE – FUNCTION 391

A. Adams/B. Leigh: THAT the report dated November 27, 2020 regarding the preliminary 2021-2025 Financial Plan and work plan highlights for the Solid Waste Service, functions 391-393 be received.

209

Carried

M. Rutten, General Manager of Engineering Services, presented information regarding the preliminary 2021-2025 Financial Plan and work plan highlights for the Solid Waste Service, functions 391-393.

G. Whalley/C. Cornfield: THAT the preliminary 2021-2025 Financial Plan be amended to reinstate the \$6,000 funding towards bulky waste clean-up in Strathcona Regional District Electoral Area A (Sayward, Kyuquot/Nootka).

209

Carried

WASTE MANAGEMENT CENTRES STATUTORY HOLIDAY CLOSURES UPDATE

D. Hillian/S. Sullivan: THAT the report dated November 26, 2020 regarding an update on impending statutory holiday closures for the Comox Valley and Campbell River Waste Management Centres, effective January 1, 2021, given recent correspondence from the Town of Comox be received.

209

Carried

NAY: S. Sullivan

M. Rutten, General Manager of Engineering Services, provided an overview of the report regarding impending statutory holiday closures for the Comox Valley and Campbell River Waste Management Centres, effective January 1, 2021.

D. Hillian/W. Cole-Hamilton: THAT the Comox Strathcona Waste Management Board affirm their original direction from the November 6, 2019 Board meeting to close the Comox Valley and Campbell River Waste Management Centres on statutory holidays effective January 1, 2021.

209

Carried *NAY: Bissinger; Grant,
Sullivan,*

CSWM 2021 PUBLIC ENGAGEMENT BUDGET AND WORKPLAN

B. Leigh/A. Adams: THAT the report dated November 23, 2020 regarding a breakdown of the proposed public engagement initiatives and associated budget for the Comox Strathcona Waste Management Service be received.

209 Carried

C. Wile, External Relations Manager, L. Fraser, External Relations Advisor, and S. Valdal, Services Coordinator - CSWM, presented information regarding a breakdown of the proposed public engagement initiatives and associated budget for the Comox Strathcona Waste Management Service.

B. Leigh/C. Cornfield: THAT the educational opportunities available at the Compost Education Centre in Campbell River continue through 2021.

209 Carried NAY: E. Grieve

REGIONAL ORGANICS COMPOST PROJECT UPDATE

A. Adams/J. Colborne: THAT the report dated November 23, 2020 regarding an update on the Regional Organics Compost Project be received.

209 Carried

C. Makinson, Acting Manager of CSWM Capital Projects, provided an overview of the report regarding the Regional Organics Compost Project.

COMOX VALLEY WASTE MANAGEMENT CENTRE RECYCLING DEPOT IMPROVEMENTS BUDGET AMENDMENT

C. Cornfield/C. Evans: THAT the report dated November 23, 2020 regarding an update on the Comox Valley Waste Management Centre recycling depot improvements project and a budget amendment to the 2020-2024 Financial Plan, in order to complete the project be received.

209 Carried

J. Lee, Manager of CSWM Operations, provided an overview of the report regarding an update on the Comox Valley Waste Management Centre recycling depot improvements project and a budget amendment to the 2020-2024 Financial Plan.

B. Leigh/D. Hillian: THAT the 2020-2024 Financial Plan and capital expenditure program for the Comox Strathcona Waste Management Service, functions 391 - 393, be amended by increasing solid waste infrastructure expenditures in 2020 for the Comox Valley Waste Management Centre recycling depot improvements project (#1079) by \$145,000;

AND THAT the project be funded by an equivalent increase in the transfer from the capital works reserve for the service.

209

Carried

The board recessed at 12:13 pm and reconvened at 12:22 pm.

IMPLICATIONS OF EXTENDING OPERATING HOURS AT THE GOLD RIVER TRANSFER STATION

Chair Unger stepped down as presiding member at 12:22 pm to participate in the debate on the following topic and Vice-Chair Hamir assumed the role of presiding member.

B. Leigh/M. Davis: THAT the report dated November 23, 2020 regarding the implications of extending the operating hours at the Gold River transfer station be received.

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J. Lee, Manager of CSWM Operations, provided an overview of the report regarding the implications of extending the operating hours at the Gold River transfer station.

N. Anderson/D. Hillian: THAT the report dated November 23, 2020 regarding the implications of extending the operating hours at the Gold River transfer station be referred to staff to coordinate with the Village of Gold River regarding operating hours at the Gold River transfer station and to report back to the board early 2021.

The above motion was withdrawn by the unanimous consent of the board.

The vote was taken on main motion as follows:

THAT the report dated November 23, 2020 regarding the implications of extending the operating hours at the Gold River transfer station be received.

209

Carried

B. Unger/C. Cornfield: THAT the two non-recycle BC bins located within the Village of Gold River be closed effective March 1, 2021;

AND THAT the operating hours of the Gold River transfer station be increased by a maximum of 12 hours per week and monitored for one year.

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C. Cornfield/N. Anderson: THAT the matter of extending operating hours at the Gold River transfer station

and the removal of the two non-Recycle BC bins be referred to staff to consult with the Village of Gold River to find an acceptable solution.

209

Carried *NAY: Arbour, Davis,
Leigh*

Chair Unger resumed the role of presiding member at 12:43 pm.

RECYCLING REGULATION INTENTIONS PAPER RESPONSE

J. Colborne/C. Evans: THAT the report dated November 24, 2020 regarding providing input to the Ministry of Environment and Climate Change Strategy (MoE) for potential products for inclusion in the Environmental Management Act, Recycling Regulation be received.

209

Carried

J. Ivan, Diversion & Operations Support Coordinator, provided an overview of the report regarding providing input to the Ministry of Environment and Climate Change Strategy (MoE) for potential products for inclusion in the Environmental Management Act, Recycling Regulation.

B. Leigh/D. Hillian: THAT the prepared response as attached to the staff report dated November 24, 2020, to the Ministry of Environment and Climate Change Strategy on their policy intentions paper expanding the Environmental Management Act Recycling Regulation be submitted.

208

Carried

2020 CSWM PROCUREMENT ACTIVITY REPORT

C. Evans/J. Colborne: THAT the report dated November 24, 2020 regarding procurement contract awards, procurement metrics, and social procurement activities undertaken in 2020 be received.

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Carried

K. Garrett, Manager of Operating and Capital Procurement, provided an overview of the report regarding procurement contract awards, procurement metrics, and social procurement activities undertaken in 2020.

CSWM MANAGEMENT REPORT:

W. Cole-Hamilton/C. Cornfield: THAT the Comox Strathcona Waste Management Board management report dated November 2020 be received

209

Carried

NEW BUSINESS:

CITY OF CAMPBELL RIVER - REQUEST TO WAIVE FEES FOR LANDFILL YARD WASTE DROP OFF

B. Leigh/D. Hillian: THAT the correspondence dated November 12, 2020 regarding a request that the \$10 fee for landfill yard waste drop off be waived be received.

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Carried

A. Adams/C. Cornfield: THAT the request from the City of Campbell River to waive the \$10 fee for landfill yard waste drop off be referred to staff to prepare a report with recommendations on implementing the proposal.

209

Carried

ADDENDUM - UPON APPROVAL OF THE BOARD:

B. Leigh/A. Bissinger: THAT the addendum be considered.

208

Carried

WASTE MANAGEMENT CENTRES STATUTORY HOLIDAY CLOSURES UPDATE

S. Sullivan/M. Davis: THAT the correspondence dated November 27, 2020 from Mayor Baird, Village of Cumberland, regarding a request to reverse the decision to close the Comox Valley Waste Management Centre on statutory holidays effective January 1, 2021 be received.

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Carried

S. Sullivan/D. Arbour: THAT staff work with the Village of Cumberland and the Village's solid waste collection contractor on options to mitigate the negative impacts of the decision to close the Comox Valley Waste Management Centre on statutory holidays effective January 1, 2021.

209

Carried

ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 1:12 pm.

RISE AND REPORT:

The board rose from its in-camera session at 1:44 pm.

TERMINATION:

D. Hillian/M. Davis: THAT the meeting terminate.

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Carried

Time: 1: 44 pm.

Confirmed this _____ day of _____ 20____:

Brad Unger
Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary